

Hilliard Davidson Athletic Booster's Minutes

<http://davidsonboosters.blogspot.com/>

December 12, 2011

President – Pam Moore
Vice President – Deb Princehorn

Secretary – Tina Kauffman
Treasurer – Shawn Hiller

Athletic Director – Mark Princehorn

I. Meeting called to order at 7:04 p.m. by President Pam Moore.

18 people in attendance, including: Pam Moore (President/Wrestling), Tina Kauffman (Secretary), Mark Princehorn (Athletic Department), Kathleen Chrysler (Baseball), Ann Mascotti-Bowman (Cheerleading), Roberta Burdette (Boys Cross Country), Lynn Hoover (Girls Cross Country), Lisa Munson (Boys Golf), Ginnie Huffman (Gymnastics), Jim Cline (Boys Lacrosse), John Walko (Girls Lacrosse), Kathy Lewis (Boys Soccer), Jenny Newton and Tony Moore (Softball), Ellen Kincade (Boys Track), Bridget Onders (Girls Track), Michele Murphy (Girls Volleyball), and Carleen Hildebrand (At-Large).

II. Introduction of members present, including new Gymnastics team rep, Ginnie Huffman.

III. Secretary's Minutes – presented by Tina Kauffman

November 14, 2011 Minutes. Motion for approval: Ann Mascotti-Bowman; Second by: Kathy Lewis. Motion approved.

IV. Treasurer's Report –presented by Pam Moore (Shawn Hiller absent).

November 14, 2011-December 9, 2011 Treasurer's Report distributed. Motion for approval, as presented: Jenny Newton; Second by: Roberta Burdette. Motion approved.

Cash beginning balance	\$19,902.93
Total Checks Written	5,929.23
Total Deposits	5,624.10
Checking Ending Balance	6,155.07
Savings Ending Balance	13,142.73
Change Funds	300.00
Total Outstanding Bills (Estimate)	0.00

Shawn instituted a new method for collecting money from the cash boxes at Hollyfest and it worked beautifully. Pam sent out an e-mail on December 5 announcing the Hollyfest earnings and team reps were to forward on to their teams. The total proceeds were \$4,722.05, which was an increase of \$456.28 from last year. Bake sale receipts (pure profit!!) were \$1,237.30 and the cafeteria and vendor lunch sales were \$3,484.75.

Pam distributed the 12/02/2011 bill from Chenille, in the amount of \$2,126.88. The bill is for scholar athlete pins, various track patches, and a swim patch. Patches will soon be ordered for fall sports, including football. Remember, we stopped providing plaques, however, plaques can still be purchased by parents through the coach.

V. President's Report –presented by Pam Moore

Pam distributed two cards and asked each team rep to sign. The cards, and a small gift, will be given to the kitchen and custodial staffs to thank them for their help with Hollyfest.

Thanks to volunteers who assisted with Hollyfest! The following is a list of possible improvements for next year:

Bake Sale: ask that bags be labeled, if it is not obvious what is inside; Athletic Boosters should not buy muffins to sell next year – instead, use donated items from bake sale and sell in the kitchen; we sold all items this year, but we had an abundance of cupcakes and muffins.

Vendor Lunch: volunteers need to be here at 8:00 to collect/distribute forms.

Kitchen: suggest having a short overlap between shifts, so that instructions can be given (specifically, the transition at 9:00 a.m.); order more subs and less pizza next year; prepare two pans of chicken to start and only make more if needed (four pans were made this year and two pans were leftover); provide forks; need large menu posted outside of the kitchen and large directional signs about where to enter/exit the line.

Cash Box: one volunteer should arrive at 8:00, as vendors come for breakfast before the event starts; need one price list in alpha order; have a few plastic bags on hand for those who want take-out.

General: Friday night set-up is critical and it is suggested that several individuals assigned to Saturday clean-up attend on Friday night; have "policy" about what food/drink, if any, volunteers can have for free during their shift.

VI. Vice President's Report – No report (Deb absent)

VII. Athletic Director's Report – presented by Mark Princehorn

The girl's lacrosse coach, Mark Buroff, has stepped down. A search is underway for a new coach.

Mark received a donation from Honda of America for \$250, earmarked for the bowling team. Paul and Lisa Veloso facilitated the gift.

Davidson will host the Hilliard Cheerfest on January 25 at 6:00. Girl's soccer will cover concessions that evening from 5:30-7:30.

We have been assigned to host a girl's district final basketball game by the Central District on March 3. We likely will be hosting other games, but won't know until January. Boosters should be prepared to cover concessions at these events.

Jim Smith is having surgery, so Rick Kincade will be opening/closing concessions during most of his absence.

There will not be any custodial coverage for the boy's basketball game on December 29. Mark will be out-of-town, so Angelo Forte is the point of contact for any issues that day.

VIII. Old Business

None

IX. New Business

Pam took everyone in attendance on a tour of the Wildcat Den and the Get Smart room. Concession workers in the Wildcat Den should be aware of the instruction manual, located in the drawer by the refrigerator. Contact numbers are also in the manual.

If a new cheese or chili are opened, please do NOT throw the caps away. The caps are needed to seal the products before refrigerating (which must occur after the items have been opened).

It was suggested that we open a second window or a drinks only line during peak times. And, to cover the items that belong to the school (ice cream, Powerade cooler, etc.).

Jenny Newton thanked Pam Moore for all that she does for the organization, leading to a round of applause for Pam.

X. Adjournment

Meeting adjourned at 7:56 p.m. Motion by Ann Mascotti-Bowman; Second by Jim Cline.

Next meeting date: January 9, 2012 Time: 7:00 p.m. Location: Davidson Commons
